

Council December 2021**Item 4.2 Actions update**Actions outstanding from previous minutes

Minute no.	Who	Item	Update
Pg. 2067	Clerk	Enquire whether the Crime Audit Officer can assess Withyham and Blackham	
Pg. 2163	Clerk	Resident interested in looking after Park Corner Pond contacting Clerk to arrange meeting. Cllr Kelly to attend	
Pg. 2228	Clerk	Work with Blackham group to consult on whether residents would support some play equipment	
Pg. 2292	Clerk	Advertise for members of the public to the Air Traffic committee	
Pg. 2292	Clerk	Written report to be requested of Blackham Village Hall management committee	On agenda see ward reports
Pg. 2297	Cllr Fane	Investigate whether any of the Burrswood buildings, gardens or trees require listing	
Pg. 2319	Clerk	Work with TW Ramblers on the contents and siting of a new circular walk lectern	
Pg. 2319	Clerk	Arrange for signs requested by Blackham litterpickers	
002141	Clerk	Allow email agreement of quotes for works on the residential part of Groombridge Post Office property	
Pg. 2360	Administrator	Add sites of the defibrillators to the website and/or Facebook	Done

Actions from November Minutes

Minute no.	Who	Item	Update
Pg. 2382	Clerk	Monitor progress at Summersales Hill and contact ES Highways if no further action is taken by January 2022	Drainage investigation completed
Pg. 2382	Clerk	Query progress on walnut tree	Walnut tree received
Pg. 2383	Clerk	Enquire whether the Highways Coordinator would be interested in investigating if Back Lane could be classified as a Drivers' lane	Action passed
Pg. 2384	Clerk	Notify St Thomas' School PTA that they may use Groombridge Recreation Ground on 2 May 2022 for their annual May Fair	Notified
Pg. 2384	Clerk	SLC to fit swings at Groombridge Recreation Ground	Swings in place
Pg. 2384	Clerk	Advise Groombridge Cricket Club that it would be more effective if they put out cones on the road when they require vehicular access.	Notified
Pg. 2384	Clerk	Arrange 'keep clear' signage to go on the gate at Groombridge Recreation Ground	Completed
Pg. 2384	Cllr Obbard	Enquire whether a resident would maintain the raised beds at Balls Green Community Space	
Pg. 2385	Councillors	Keep 4 December at 11am free for celebrity opening of Groombridge Post Office	Done
Pg. 2385	Councillors and Clerk	Post Office building site visit at 6.30pm on 20 th December, followed by the December Council meeting at 7.30pm	In progress
Pg. 2385	Assistant Clerk	Draft a letter stating WPC's objection to Gatwick's second runway	Done

Pg. 2385	Assistant Clerk	Format and design the Parish Plan document for publication on our website and on hard copy.	
Pg. 2385	Cllr Kelly	Make personal contact with key stakeholders to disseminate the Parish Plan	
002155	Cllr Gaukroger	Undertake a draft on the Ashdown Forest Carparking Consultation and provide to the Clerk to seek agreement on email in order to submit before the deadline	Submitted
002156	Clerk	Refurbish and site the gas lamp with a plaque for the Queen's Jubilee	In progress
Pg. 2388	Clerk	Notify ESCC of the intention to fund an additional four urban grass cuts	Done
Pg. 2388	Councillors	Survey the effectiveness of ESCC's grass cutting and feed back to County Cllr Georgia Taylor	
Pg. 2388	Clerk	Seek quotes for an alternative payroll provider	